

1. **APPROVAL OF MINUTES:** Approval of the minutes from the May 12, 2014, Potter County Commissioners' Court meetings.

MOTION was made by Judge Ware: I approve.
SECOND was made by Commissioner Murguia.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.
NOES: None.
Motion carried by 5-0 vote.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of May 7, 2014 through May 20, 2014. [Hood]

Commissioner Kelly, Judge Pro Tem, referenced Vouchers checks Nos. 155573-155837 and wire #378-385 in the total amount of \$2,187,676.70.

MOTION was made by Judge Ware: I approve.
SECOND for discussion was made by Commissioner Murguia.
AYES: Commissioners Kelly, Church, Vaughn and Judge Ware.
NOES: Commissioner Murguia.
Motion carried by 4-1 vote. See Documentation

3. **INSURANCE REPORT:** To recognize the insurance report. [Holland]

The Insurance Report was so recognized. See Documentation

4. **TREASURER'S REPORT:** To consider and act upon the following:
 - a. Approval of the 2014 Investment Policy
 - b. To recognize the Monthly Treasurer's Report

Leann Jennings, Treasurer, gave the 2014 Investment Policy report and the Monthly Report to Commissioners 'Court.

- a. MOTION was made by Commissioner Church: I move that we approve the 2014 Investment Policy as presented.
SECOND was made by Judge Ware.
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.
NOES: None.
Motion carried by 5-0 vote. See Documentation
 - b. The Monthly Treasurer's Report was so recognized. See Documentation
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5. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

Mike Head, Facilities Maintenance Director, gave a Potter County Projects report.

6. **TEXAS A&M AGRILIFE EXTENSION SERVICE:** “Build a Better Texas” award presentation. [Wagner, Carr, Stewart]

Amy Wagner, Kyle Stewart, Lizabeth Grisham and Nathan Carr, Texas A&M AgriLife Extension Service, presented the “Build a Better Texas” award to Commissioners’ Court.

7. **CORNERSTONE OUTREACH MINISTRY/NEW BEGINNINGS BAPTIST CHURCH DONATION:** To consider and act upon a donation to the Potter County Sheriff’s Office Detention Center by Cornerstone Outreach Ministry and New Beginnings Baptist Church of 150 plastic chairs for church services. [Thomas]

David Johnson, Sheriff’s Office Chief Deputy, gave an explanation to Commissioners’ Court.

MOTION was made by Commissioner Murguia: I make a motion that we accept the donation provided by Cornerstone Outreach Ministry and New Beginnings Baptist Church for plastic chairs.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

8. **INSURANCE:** To hear a report from Insurance Agent, Steve Lapp, and to approve the following renewals:
- a. To consider and act upon the purchase of cyber media liability insurance in the amount of \$12,808.00 from AIG.
 - b. To consider and act upon the renewal of property insurance with no increase in property insurance rates, in the amount of \$88,038.00 from Texas Association of Counties. [Harder, Lapp]

Steve Lapp, Willis of Texas, gave an insurance report to Commissioners’ Court.

- a. MOTION was made by Commissioner Murguia: I make a motion that we approve the purchase of cyber media liability insurance in the amount of \$12,808.00 from AIG, and also approve the renewal of property insurance with no increase as presented to the Court.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 9. FORMAL PROPOSAL #1088-14 DATA AND VOICE SERVICES:** To consider and act upon awarding data and voice services to the various vendors as listed on the award recommendation page. All vendors recommended for award had the highest evaluated proposal in the discipline being recommended for award. [Harder, Patrick]
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Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Judge Ware: I approve. (contingent upon County Attorney working out the details of the contract)

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 10. COMMISSIONERS' COURTROOM SEAL:** To consider and act upon approving the purchase and placement of a Potter County seal behind the Commissioners' Bench. [Harder, Church, Head]
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MOTION was made by Commissioner Murguia: I make a motion to approve the purchase of the County seal in the amount of \$100.00.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

- 11. ELEVATOR MAINTENANCE CONTRACT:** To hear a report and take any action necessary on the County's elevator maintenance contracts. [Harder, Head]
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Mike Head, Facilities Maintenance Director, gave an elevator maintenance report to Commissioners' Court.

MOTION was made by Judge Ware: I approve. (the cancellation of this contract as of August 31, 2014, and to seek other bids)

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. TAX OFFICE-SELL OF PROPERTY TO THE FOLLOWING: To consider and act upon a request from the tax assessor/collector to sell a piece of property in a private sale. The property is located at 833 S. Virginia St. [Aylor]

Sherri Aylor, Tax Assessor/Collector, came before Commissioners' Court to answer any questions.

MOTION was made by Judge Ware: I approve.

SECOND for discussion was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. UNION PACIFIC DISTRIBUTION SERVICES – MEMORANDUM OF UNDERSTANDING: To hear a presentation from Union Pacific regarding a proposed distribution facility in support of wind energy projects and to consider and act upon a Memorandum of Understanding for maintenance of a portion of Lakeside Drive. [Kemp]

Passed.

See Documentation

14. TAX ABATEMENT:

a. To consider and act upon renewing the County's Guidelines and Criteria for Tax Abatement Agreements, and the Application for Tax Abatement, and to take other action necessary.

Brian Jennings, Vice President, Business Development, for the Amarillo Economic Development Corporation (AEDC), gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to renew the County's Guidelines and Criteria for Tax Abatement Agreements with the proposed changes discussed in Court.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

MOTION was made by Commissioner Church: I move that the Potter County Commissioners' Court approve the resolution expressing the intent of the County to participate in Tax Abatement Agreements.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 15. FREEPORT TAX EXEMPTION – AIRCRAFT PARTS - § 11.251 (I) TAX CODE:**
To consider and act upon amending the tax exemption previously granted to extend the time limit from 175 days to 730 days. [Kemp]
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Brian Jennings, Vice President, Business Development, for the Amarillo Economic Development Corporation (AEDC), gave an explanation to Commissioners' Court.

George Herring, Bell Helicopter, spoke before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve the time limit from 175 days to 730 days.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

- 16. COMPENSATION COMMITTEE:** To consider and act upon appointing a committee to review the County's compensation structure and make recommendations to the Commissioner's Court. [Kemp]
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Kay Holland, Human Resources Director, gave an explanation to Commissioners' Court.

A committee will be formed by Kay Holland and Commissioner Kelly and recommendation will be brought back to Commissioners' Court.

No further action was taken on item.

- 17. AERIAL FIREWORKS:** To consider and act upon a ban on aerial fireworks during the July 4th fireworks sale season, as authorized by §352.051, Texas Local Government Code., provided "drought conditions" exist as defined by that statute. [Kemp]
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Pat Fitzpatrick, Fire/Rescue, gave an explanation to Commissioners' Court.

Passed.

- 18. CAPITAL CREDIT FUND – ACCEPTANCE OF COMMUNITY AND ECONOMIC DEVELOPMENT FUNDS:** To consider and act upon accepting a portion of unclaimed capital credits and designating a community or economic development use for such funds, as authorized by § 74.602, Texas Property Code. [Kemp]
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MOTION was made by Commissioner Kelly: I make a motion that we accept the funds, whatever they might be, and to be designated for use at a later time.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

19. EMPLOYMENT ITEMS: To consider and act upon the following employment items:

a. ROAD & BRIDGE: The employment of Joseph R., Frausto, Maintenance I, effective May 26, 2014. See Documentation

MOTION was made by Commissioner Murguia: I make a motion that we approve the employment of Joseph R Frausto, Maintenance I, effective May 26, 2014.

SECOND was made by Judge Ware.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 5-0 vote.

20. EXECUTIVE SESSION – REAL PROPERTY – FIRE STATION #3:

a. To hold an executive session to deliberate the purchase, exchange, or value of real property where deliberation in open meeting would have a detrimental effect on the position of the County in negotiations with a third person, pursuant to §551.072, Tex. Gov. Code.

b. To take any action appropriate after the executive session. [Harder]

Commissioners' Court went into Executive Session at 10:26 a.m. and came back to Open Session at 10:44 a.m. No action was taken in Executive Session.

No action was taken on Item.

21. EXECUTIVE SESSION: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No additional Executive Session was held.

22. JAIL REPORT: To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 482 (91 female) was given by Commissioner Kelly, Judge Pro Tem.

23. COUNTY INSURANCE ITEMS: To consider and act upon any insurance claims, accidents, etc. against the county.

No County Insurance items were presented.

24. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

No agenda items were presented.

Kerry Hood, Auditor, announced that the County was awarded the Financial Transparency Award at the Platinum Level.

Commissioner Kelly, Judge Pro Tem, adjourned the Potter County Commissioner=s Court until 9:00 a.m., Monday, June 9, 2014, in the Potter County Commissioners= Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.
Signed this the 27th day of May, 2014.

Julie Smith, Potter County Clerk
By: Stephnie Menke, Deputy